

# Manuscript Checklist

Every manuscript submitted to the Journal of Veterinary Science must be accompanied by this completed checklist and a signed copyright assignment form. Any manuscript that is incomplete or improperly set out will be returned to the author without review.

Name of the first author (in block letters) \_\_\_\_\_

Article title \_\_\_\_\_

## Cover letter

- An acknowledgment that the manuscript has not been published or submitted to other journals previously is included.
- An acknowledgment that all authors have contributed significantly and that all authors are in agreement with the content of the manuscript is included.
- An acknowledgment that all authors agree to the conditions outlined in the copyright assignment form is included.

## Title Page

- Title is concise and informative. Running title is provided if the title exceeds 10 words.
- The authors' names are listed as follows: first name, middle initial(s), and family name and the hospital or institution at which the research was undertaken is included.
- The name, full postal address, telephone and facsimile numbers and E-mail address of the corresponding author are provided.

## General items

- The copyright assignment form and cover letter should be uploaded as separate file.
- The manuscript should be in the following sequence: abstract, keywords, introduction, materials and methods, results, discussion, acknowledgments, conflict of interest, references, tables, and figure legends.
- In case of short communications and case reports, do not use section heading or subheading (introduction, materials and methods, case 1, experiment 1, etc.). The manuscript should be in a single section. The abstract, keywords, and references are identical to that of articles.
- The manuscript in Microsoft WORD is preferred. Standard 12 point font (Times New Roman style) is used.
- The manuscript are typed double-spaced (including references, tables, figure legends, and footnotes) with 2.5 cm margins all sides on A4 size (21 × 29.7 cm).
- Text lines should be numbered. Each page should begin with line no. 1.
- Page number is placed at bottom of each page.
- Standard abbreviations are used in the list provided by the Journal of Veterinary Science and spelled out in parentheses in its first use in the text.

## Abstract

- Abstract of no more than 250 words (original article) or 100 words (short communication and case report) is described in one paragraph including the following contents: purpose, methods, results, and conclusions.
- Keywords (5 words or less) are provided below the abstract using the Medical Subject Headings (MeSH) list from Index Medicus.

## Body text

- Ethical guideline for human or animal study is described: the Journal may request the IRB or IACUC number.
- Drugs and chemicals are identified as the followings format: a generic name (product name; manufacturer name, country are given).
- Statistical method used is outlined.

## References

- References are arranged in alphabetical order of first author's name.
- References are typed double-spaced on sheets separate from the text and numbered consecutively. The number of references does not exceed 40 in original article and 15 in short communication and case report.
- Citation of reference is by number in square brackets.
- The style and punctuation of the references conform to the style of the recent issue of Journal of Veterinary Science.
- Journal titles listed in references are abbreviated in accordance with the style of Index Medicus.
- Unpublished data, personal communication, manuscripts in preparation or submitted, pamphlets, thesis for a degree, proceedings, abstracts, patents, newsletters, website, in press and material that has not been subjected to peer review are not listed as references.

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- Arrange the data so that columns of like material read down, not across.
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**Figures**

- All figures are included.
- Acceptable formats for figures are TIFF, JPEG, and PPT.
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- Legends are typed double-spaced on a separate sheet.
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**Conflict of interest**

- Yes, it is included in the end of manuscript.
- No

**Publication charge**

- All authors recognize the publication fees.

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